

TEAM BUILDING

Date of Assessment 23/1/15

	Casual factors, hazards, dangers	Risk management strategies, normal operation.	Site Specifics
People	Overestimate of ability.	<ul style="list-style-type: none"> Provide adequate training / instruction for each challenge/activity. 	This space is to be completed on the day of the activity, identifying any specific dangers, changes since the last visit and/or difficulties/risks that will need to be assessed before, during and after the session.
	Awareness of risks: <ul style="list-style-type: none"> Physical - such as fear of heights, lack of balance, twisted ankles Emotional - such as the need to support each other rather than blame as we instigate Challenges that evoke conflict, pressure, tiredness and intolerance – all in order to improve effective team work. 	<ul style="list-style-type: none"> Identify phobias, illnesses, injuries, and ability using Personal Details Form, or questioning if at a public event and make an assessment as to suitability for participation. Instructor trained and experienced in group management and delivery of each activity. 	
Equipment	Splinters, rope burn or other injuries from team building equipment.	<ul style="list-style-type: none"> Equipment checked before and after use. Instructors carry emergency equipment and first aid kits. Instructors trained for situations and group management. 	
	Clothing/equipment insufficient or incorrectly used.	<ul style="list-style-type: none"> Correct clothing worn, if necessary, helmet worn and correctly fitted if necessary. Kit list for clothing provided prior to activity. 	
	Inadequate footwear.	<ul style="list-style-type: none"> Appropriate footwear to be worn during activities. 	

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Environment	Weather conditions making slippery when wet and uncomfortable for participants.	<ul style="list-style-type: none"> • Ensure clients wear the appropriate clothing for the activity, kit list for clothing and footwear. • Instructors check venue/weather condition before activity. • Vehicle at site venue. 	
	Falling rocks, trees and roots.	<ul style="list-style-type: none"> • Match group capability to challenges. • Avoid using areas where dangers could occur. • All instructors trained in relevant rescue procedures and first aid. 	
	The general public/animals using the same spaces.	<ul style="list-style-type: none"> • Clients briefed, including awareness about the country code including info about animals in the area. 	

REVIEW DATE 23/1/16